

**Volunteer Application for MTI 2019**

Love working with children? Interested in STEAM education? The Virginia Discovery Museum is looking for enthusiastic high school interns to join our team from June to August during our busiest season!

VDM is a nonprofit children's museum that offers hands-on exhibits, exploratory and imaginative play spaces, and educational programs for families with newborns to children ages 8. Located on the east end of Charlottesville's Downtown Mall near the Pavilion, the Museum is open Monday through Saturday, from 9:30 a.m.-5:00 p.m., and is available for private rental on Sundays.

Interns will interact with visitors, facilitate learning through exploration and play, and assist with educational programs, summer camps, and birthday parties, all while gaining high school service credit and valuable work experience. Additional benefits include a letter of recommendation upon completion of the program, free Museum passes to share with family and friends, and free parking at the Market Street Garage.

Requirements:

* Applicants must be high school students.
* Complete an intern application form and submit by May 31.
* Participate in a Museum tour and orientation session.
* Commit to volunteering for a minimum of 20 hours at the Museum over the summer. Interns come in for 2-3 hour blocks, typically once or twice a week, except for Summer Camps, which require a commitment to the full camp week. Weekday and weekend blocks are available.

If you have any questions, please contact Jarrett Knepper, Volunteer Coordinator, at outreach@vadm.org or 434-977-1025, ext 106.

You may also visit our website at www.vadm.org for more information.

Intern Responsibilities Include:

Galleries & Programs

*(Includes weekday and Saturday blocks, as well as select Friday evenings from 5:15-8:45 p.m.)*

* Greet visitors
* Facilitate learning through exploration and play
* Maintain a safe, tidy, and attractive Museum environment
* Assist with Drop-In classes throughout the week and bi-monthly Date Night Drop-Off programs on Friday evenings

Birthday Parties

*(Includes Saturday blocks, as well as varying times on select Sundays)*

* Set up and break down the party room
* Prepare themed activities for STEM, Pint-Sized Picassos, and Night at the Museum parties
* Greet guests
* Assist with party activities
* Facilitate learning through exploration and play
* Maintain a safe, tidy, and attractive Museum environment

Summer Camps

*(A camp week is Monday-Friday, 8:45 a.m.-1:00 p.m.)*

* Greet campers
* Prepare crafts and activities and assist campers
* Supervise gallery playtimes
* Monitor lunch hour
* Facilitate learning through exploration and play
* Maintain a safe, tidy, and attractive Museum environment

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade in Fall 2019 \_\_\_\_\_\_\_\_\_\_\_

Date of Birth \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent contact information (Name, Relationship, Phone, Email):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reference - Adult not related to you, such as a teacher (Name, Phone, Email)

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Have you volunteered or interned at the Museum before? Yes No

Have you participated in the MTI program before? Yes No

Why are you interested in interning at the Museum?

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Employment Experience? (You may attach resume separately)

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Volunteer Experience?

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Interests, Hobbies, Talents?

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**Schedule Availability:**

Please specify which day(s) you would like to work. Interns come in for 2-3 hour blocks, typically once or twice a week, except for Summer Camps, which require a commitment to the full camp week. Interns may work more if desired. If a time that fits in your schedule is not listed, please specify under “Other”.

*\*Check all that apply*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 9:30-12:00 | 12:00-2:30 | 2:30-5:00 | Not Available |
| Monday |  |  |  |  |
| Tuesday |  |  |  |  |
| Wednesday |  |  |  |  |
| Thursday |  |  |  |  |
| Friday |  |  |  |  |
| Saturday |  |  |  |  |
| Sunday |  |  |  |  |

*Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**Weeks Unavailable (ex: family vacations, weeks away at camp, etc.): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Summer Camp Availability:**

If you are interested in helping with a Summer Camp, please specify which date(s) you would like to work. Interns must commit to the whole week. A camp week is Monday-Friday, 8:45 a.m.-1:00 p.m.

*\*Check all that apply*

##### ***Animal Trackers*** *(June 10-14)*

##### ***Young Coders*** *(June 17-21)*

##### ***Engineer It*** *(June 24-28)*

##### ***Chemistry Craze*** *(July 8-12)*

##### ***Designer DIY*** *(July 15-19)*

##### ***The Great Discovery Bake-Off*** *(July 22-26)*

##### ***Music & Arts Camp*** *(July 29-August 2)*

##### ***Future Animal Rescuers*** *(August 5-9)*

##### ***Space Camp*** *(August 12-16)*

**Email, Mail or Drop-off this application by May 31st to**:

**Jarrett Knepper**, Volunteer Coordinator

[outreach@vadm.org](mailto:outreach@vadm.org)

(434) 977.1025 x106

Virginia Discovery Museum

P.O. Box 1128

Charlottesville, VA 22902

**Application can also be found online at**

https://goo.gl/forms/q3FhlZndhgl82gIs1